

# IMS02C OH&S Policy

*(ISO45001: 2018; Clause 5.2)*

We have established this Occupational Health and Safety Policy to be consistent with the purpose and context of our organisation. It provides a framework for the setting and review of objectives in addition to our commitment to satisfy applicable regulatory, legislative and other requirements as well as our commitment to continually improve our management system.

Occupational Safety & Health is paramount in all areas of our operations and this is documented within our OH&S Manual. This includes the use of:

1. Risk assessments
2. Hazard identification
3. The implementation of control measures

We are proud of our safety practices, training and management. Comprehensive policies and review procedures combine to maximise safety knowledge and implementation, and this is reflected in our impressive safety record.

All our employees are made aware of these documents during Induction Training and regular Safety Meetings and have free access to them.

The challenges we face are numerous, as the potential for incident can be high. We understand how important it is for us to have a clear direction in how to conduct ourselves when thinking about everyone and everything involved in the way we do business. As such we have developed a Safety Management System that complies with the relevant legislation and ensures that safety is adhered to on each client site.

This OH&S policy is reviewed periodically to ensure that it remains relevant and appropriate to the organisation.

We are committed to:

- Providing and maintaining safe and healthy working conditions for the prevention of work-related injury and ill health appropriate to the nature of our OH&S risks to which employees, contractors and visitors are exposed
- Providing a framework for setting & reviewing our OH&S Objectives and Performance
- Fulfilling our legal and other requirements
- Eliminating hazards and reducing OH&S risks
- Continual improvement of the OH&S management system
- All-inclusive personnel consultation on OH&S issues
- Actively encourage the accurate, timely reporting & recording of all incidents & injuries
- Investigate all reported incidents and injuries to ensure all contributing factors are identified and, where appropriate, plans are formulated to take corrective action
- Identify all existing and new hazards and take all practicable steps to eliminate, isolate or minimise the exposure of any significant hazards
- Ensure that all employees are made aware of hazards in their work areas and are adequately trained to enable them to perform their duties in a safe manner.

Every employee is expected to share in the commitment to health and safety:-

- Every person has a responsibility for the health and safety of those employees working under their direction.
- Each employee is expected to play a vital and responsible role to maintain a safe and healthy workplace to ensure their own safety at work and that no action or inaction causes harm to any other person.
- Properly using all safety equipment and clothing provided.
- Ensuring that all incidents, injuries and hazards are reported to the appropriate person.

The policy also takes account of:

- The current OH&S circumstances of the organisation and what the organisation wants to achieve;
- Broader business objectives;
- Opportunities for improving the health and safety of workers.

This policy is available to all interested parties as well as being made available to the wider community through publication on our Website, Company Noticeboard and Intranet.

Authorised by:



Position: *Managing Director*

Date Approved:

29/10/2021